

**Fees for Tax Information Search and Tax Certificate Policy**

**Date Approved:** January 21, 2015

**Resolution #:** 39/15

**Purpose:**

To set fees for providing tax information to vendors upon request for an informal request or for a tax certificate.

**Policy:**

The following are the rates to be charged are as follows:

Tax Search - \$15.00 per parcel

Tax Certificate - \$25.00 per parcel

**Procedure** - Fees to be paid prior to the issuance of the information.